



LLANO COUNTY REPUBLICAN PARTY (LCRP) COUNTY EXECUTIVE COMMITTEE BYLAWS Amended and Restated on August 15, 2026

ARTICLE I NAME

Section 1.01. The name of this organization shall be the Llano County Republican Party (LCRP), County Executive Committee, hereinafter referred to as the County Executive Committee.

ARTICLE II PURPOSE

Section 2.01. The purpose of the County Executive Committee shall be:

- a) to establish general policy of the Republican Party in Llano County, subject to direction of the biennial County/Senatorial District Convention.
- b) to organize, support, and strengthen the Republican Party of this county, state, and nation, articulating the Party's candidates and legislative priorities.
- c) to cooperate in conducting programs initiated by the Republican Party of Texas, including but not limited to:
 1. conducting a Republican Primary in as many election precincts within the county as practicable, but at a minimum, having a voting location in each County Commissioner's precinct; and
 2. organizing a coordinated effort, including Get-Out-The Vote, preceding each general election, to publicize the Party's candidates.

Section 2.02. The County Executive Committee is charged with the responsibility of observing all laws of the State of Texas and these United States in fulfilling the purposes stated in this Article.

ARTICLE III MEMBERS

Section 3.01. The voting members of the County Executive Committee when conducting official business required by the Texas Election Code shall be the County Chair and the Precinct Chairs. Officers, Committee Chairs, and past County Chairs, all of whom are not Precinct Chairs, may serve as ex-officio (non-voting) members of the County Executive Committee.

Section 3.02. To qualify to hold the office of Precinct Chair, a person must be a qualified voter residing within the bounds of the precinct represented and cannot be a holder of elected public office at the county, state, or federal level or candidate for such office.

Section 3.03. The term of office shall be for two (2) years, commencing on the twentieth (20th) day after the Run-Off Primary Election Day, as provided for in Section 171.0220 of the Texas Election Code.



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Section 3.04. Any vacancy in the office of County Chair or Precinct Chairs shall be filled by the County Executive Committee. A majority of the elected membership must participate to fill a vacancy in the office of County Chair. In accordance with RPT Rule 9.a, a quorum of one-fourth (25%) of the membership, excluding vacancies, must participate to fill a vacancy in the office of Precinct Chair. The person selected must receive a majority of the votes cast by participating members.

Section 3.05. Attendance.

- a) Attendance at meetings of the County Executive Committee is an essential duty of every voting member.
- b) A County or Precinct Chair who has failed to perform statutory duties provided by TEC Sec 171.029 or failed to attend four or more consecutive meetings without excuse accepted by the County Executive Committee may be removed for abandonment of office.

ARTICLE IV OFFICERS

Section 4.01. Officers of the County Executive Committee shall be the County Chair, County Vice Chair, Treasurer, Secretary, Parliamentarian, and Chaplain. The Chair shall appoint the Treasurer immediately upon assuming office. The Secretary shall be elected by the County Executive Committee following commencement of term of office. The County Vice Chair shall be appointed by the County Chair, and in no case shall the office of Vice Chair be vacant for more than ninety (90) days. The appointments of Vice Chair and Treasurer shall be subject to ratification by the County Executive Committee at its Organizational Meeting or its next regularly scheduled meeting. All voting office holders other than the County Chair shall be Precinct Chairs.

Section 4.02. The term of office of the officers shall be concurrent with that of the County Executive Committee, except in the event of a vacancy in the office of County Chair (at which time the appointed officers shall serve only until election of a new County Chair).

Section 4.03. A vacancy in the office of County Chair shall be filled in accordance with the provisions of Section 171.025 (*Procedure for Filling Vacancy in Office of County Chair*) of the Texas Election Code. A vacancy in the office of Secretary shall be filled by the County Executive Committee following notice of the vacancy; or at a special meeting called for that purpose.

Section 4.04. Duties of officers shall be those prescribed by the parliamentary authority adopted by the County Executive Committee and by these Bylaws, as listed below:

- a) **County Chair.** The County Chair shall be the County Executive Committee's presiding officer and official spokesperson. The County Chair shall perform these duties required by the Texas Election Code and by these Bylaws and by the Rules of the Republican Party of Texas. The County Chair shall be an ex-officio member of all Llano County Standing and Special Committees. The County Chair may be a member of the Texas Republican



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County Chairs Association, and any assessments or dues are to be paid by the County Executive Committee.

- b) **County Vice Chair.** A County Vice Chair may be appointed by the County Chair, with the appointment being confirmed by the County Executive Committee, for a term no longer than that of the County Chair who appoints him (her). The Vice Chair will respond to differing areas of responsibilities as outlined by the County Chair, including developing media releases and announcements. The Vice Chair shall perform all duties of the Chair in the Chair's temporary absence. In the event of the death of the County Chair, or the County Chair's inability or unwillingness to serve, the Vice-Chair shall serve as Acting Chair until the County Chair resumes the County Chair duties or until the election of a new County Chair.
- c) **Treasurer.** The Treasurer shall be responsible for keeping systematic records and for complying with any applicable state and federal statutes with regard to reporting contributions and expenditures. The Treasurer shall prepare a current report of financial conditions for presentation to the CEC at each regularly scheduled meeting. A streamlined monthly report is acceptable, with a more comprehensive report presented quarterly. Responsible for maintaining bank accounts, depositing funds, and all fiduciary duties associated with this position.
- d) **Secretary.** The Secretary shall carry out the usual duties as prescribed by governing documents, keeping an up-to-date roll of the County Executive Committee's members and ensuring that each member receives timely notice of meetings. A permanent file containing minutes of the County Executive Committee meetings and official records shall be maintained and archived electronically in the Llano County Republican Party's online repository. In the event of a vacancy in the office of County Chair, the Secretary shall call a meeting of the County Executive Committee for the purpose of electing a new County Chair, as provided for in Section 171.025 of the Texas Election Code. The Secretary is authorized to receive applications for a place on the Primary Ballot in the event of a vacancy of the County Chair, as provided for in Section 172.022(a)(2) of the Texas Election Code.
- e) **Parliamentarian.** A Parliamentarian may be appointed by the County Chair, with the approval of the County Executive Committee. The Parliamentarian shall advise the presiding officer regarding parliamentary procedure and interpretation of these Bylaws, the Rules of the Republican Party of Texas, and Robert's Rules of Order Newly Revised.
- f) **Chaplain.** A Chaplain may be appointed by the County Chair, with the approval of the County Executive Committee. The Chaplain will provide spiritual leadership for the Llano County Republican Party and perform such duties as requested by the County Chair.
- g) **Honorary Members.** SREC Committeeman and Committeewoman; and one Representative from each qualified Republican Organization may attend CEC meetings as ex officio honorary members, without the right to attend executive session or to vote.



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ARTICLE V

PRECINCT CHAIRS

Section 5.01. Precinct Chairs are voting members of the County Executive Committee of the Republican Party of Llano County. Their responsibilities and authority derive from the Texas Election Code, the Republican Party of Texas General Rules for all Conventions and Meetings and Bylaws and Standing Rules of the Republican Party of Llano County. Responsibilities include, but not limited to:

- a) keeping the County Chair informed on political activities within their precincts and advise the County Chair on political matters as they pertain to the political party.
- b) attending County Executive Committee meetings as scheduled.
- c) conducting official County Executive Committee business, including (1) filling vacancies in party offices or nominations under certain circumstances, (2) calling meetings, (3) voting on party organizational matters, and (4) other business authorized by the Election Code.
- d) maintaining records on the voters of the precincts in a format and with information recorded as required by the County Chair.

ARTICLE VI

AUTHORITY OF COUNTY EXECUTIVE COMMITTEE

Section 6.01. County Executive Committee as Final Authority: The County Executive Committee is the final authority of all campaign or candidate endorsements or contributions by the Llano County Republican Party. No officer, County Executive Committee member, committee chair, contractor, employee or anyone associated with the Llano County Republican Party may communicate any official position, policy or endorsement by the Party either verbally or in writing or use the Party's letterhead logo or name in any communication to the media or to the public indicating an official position of the Party without an affirmative vote of the County Executive Committee at any regular or special meeting, a quorum being present.

ARTICLE VII

MEETINGS

Section 7.01. Conduct of Meetings

The County Executive Committee shall meet in person or as provided by these Bylaws, the SREC, and by the Rules of the RPT. All meetings of the County Executive Committee are open to the Republican members of the public, except when the County Executive Committee goes into executive session.



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- a) **Regular Meetings.** The County Executive Committee will meet no less frequently than quarterly to conduct necessary business to fulfill its objectives and purposes. Statutory business may occur at a regular meeting.
- b) **Special Meetings.** The special meeting may be called by the County Chair and must be called by the County Chair upon petition signed by at least 25% of the Precinct Chairs and delivered to the County Secretary at least 14 days prior to the date specified for the meeting. Any notice of a special meeting must contain the purpose for which the meeting is called or specify the business to be considered.
- c) **Electronic Meetings.** The County Chair may call special meetings of the County Executive Committee to be conducted electronically (via video conference, teleconference, or other electronic means that allow all participants to simultaneously hear and/or see one another).
 - 1. Notice of an electronic meeting shall be given to all voting members at least forty-eight (48) hours in advance (or shorter notice in an emergency, with the reason documented). The notice shall include the date, time, electronic platform/link, and agenda. A quorum shall be established by members present and participating via electronic means. All actions taken at an electronic meeting shall have the same force and effect as actions taken at an in-person meeting.
 - 2. Electronic Voting Outside of Meetings. When the County Chair determines that a meeting is not practicable, the County Chair (or Secretary in the Chair's absence) may submit a specific motion or proposed action to all voting members electronically (e.g., email or secure polling system). Members shall be given at least forty-eight (48) hours to respond unless an emergency requires shorter notice. A quorum for electronic voting shall be the same as required for the type of business being conducted under Section 7.04.
 - 3. General Rules. The Secretary shall record minutes of all electronic meetings and electronic votes, including the method used, participants, vote tally, and any supporting materials. These shall be presented and incorporated into the minutes of the next regular County Executive Committee meeting.
 - 4. Limitations. Electronic meetings and electronic voting shall not be used for the election of officers, filling a vacancy in the office of County Chair, amendments to the Bylaws, or any matter for which the Texas Election Code or the Rules of the Republican Party of Texas expressly require an in-person meeting.
- d) **Executive Sessions.** Executive sessions will be entered by the County Executive Committee Officers and voting members to discuss personnel matters, legal matters and pending litigation, confidential financial issues, and any other topics not privy to the general public. The general summary and outcome of the executive session will be documented into the minutes of the regular meeting.
- e) In the year in which the County Executive Committee is elected, one of the regular quarterly meetings shall be an organizational meeting, to be held within sixty (60) days following the date of the Run-Off Primary Election.

Section 7.02. Notice of Meetings

A written call containing notice of the meeting must be transmitted by electronic mail, no later than 10 days prior to the meeting, to each Member at the Member's address appearing on the



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Secretary's records.

Section 7.03. Voting

The County Chair and each Precinct Chair, in person, have the right to cast his or her individual vote. No proxy voting is permitted. Voting shall be conducted in accordance with RPT Rules, or by any method approved by a majority vote of the members present (voice, show of hands, secret ballot, or electronic vote) as determined by the presiding officer. A roll call vote shall be entered into the minutes upon demand of ten percent (10%) of the members present.

Section 7.04. Quorum.

A quorum for conducting statutory business shall consist of those voting members present. A quorum for conducting non-statutory business shall consist of one-fourth (25%) of the total voting membership, excluding vacancies.

ARTICLE VIII CONFLICT OF INTEREST

Section 8.01. Purpose

The purpose of this Article is to protect the integrity of the Llano County Republican Party by ensuring that decisions made by County Executive Committee are solely in the best interests of the Party and without improper influence resulting from personal, financial, professional, or political interests.

Section 8.02. Definition of a Conflict of Interest

A conflict of interest exists whenever a Voting Member's personal, financial, business, employment, family, or political interests could reasonably be expected to influence, or appear to influence, the member's judgment or actions on behalf of the Party.

Conflicts of interest may include, but are not limited to:

- a) financial interests in contracts or transactions involving the Party;
- b) ownership or employment with a business seeking to provide goods or services to the Party;
- c) matters involving an immediate family member or household member;
- d) decisions that could result in personal financial benefit to the member;
- e) participation in decisions involving the member's own political campaign or candidacy;
and
- f) any circumstance that could create the appearance of favoritism or self-dealing.

Section 8.03. Duty to Disclose

A Voting Member who becomes aware of an actual, potential, or perceived conflict of interest shall promptly disclose the conflict to the Chair, or if the Chair is the affected member, to the Executive Committee or the remaining Voting Members before discussion of the matter begins.

Section 8.04. Recusal



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After disclosing the conflict, the affected member shall refrain from participating in discussion, deliberation, or voting on the matter unless requested solely to provide factual information. The member shall not attempt to influence the decision of the remaining Voting Members.

Section 8.05. Candidate Matters

Any Voting Member who is a declared candidate for public office, serves as a campaign officer, campaign treasurer, paid consultant, or principal fundraiser for a candidate under consideration by their PAC shall disclose that relationship and shall not participate in discussion or vote regarding endorsements, contributions, expenditures, or other actions directly affecting that candidate.

Section 8.06. Determination of Conflict

If there is uncertainty as to whether a conflict of interest exists, the remaining disinterested Voting Members shall determine by majority vote whether a conflict exists. The affected member shall not participate in that determination.

Section 8.07. Documentation

The minutes shall reflect:

- a) The nature of the disclosed conflict;
- b) The member's recusal from discussion and voting;
- c) Any determination made regarding the existence of a conflict; and
- d) The final action taken by the Party.

Section 8.08. Annual Disclosure

Each Voting Member shall annually acknowledge that they have read and understand this Conflict-of-Interest Article and shall disclose any known relationships or interests that could reasonably present a conflict.

Section 8.09. Standing Rules

The County Executive Committee may adopt Standing Rules establishing procedures for disclosures, recusal, documentation, and annual conflict-of-interest statements, provided such procedures are consistent with these Bylaws.

ARTICLE IX COMMITTEES

Section 9.01. The County Chair shall appoint the Chair of any Standing Committees deemed necessary to carry out policies of the local Party. The committee chairs act in an advisory capacity and cannot bind the Party. That authority remains with the County Executive Committee.

Section 9.02. Each committee is authorized to develop procedures for conducting the business within that committee's jurisdiction, subject to review and amendment by the full County Executive Committee.

Section 9.03. A committee member or members may be removed from a committee upon



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request of the committee chair or the County Chair.

Section 9.04. Standing Committees:

a) Finance and Budget

1. Oversees the financial health and fiscal planning of the Party.
2. Develops and recommends annual budgets.
3. Advises the County Chair and Treasurer on long-term financial planning.
4. Supports compliance with Texas Ethics Commission reporting requirements.

b) Bylaws and Rules

1. Maintains governing documents and ensures compliance with Party rules.
2. Reviews and recommends amendments to county Bylaws and Standing Rules.
3. Monitors compliance with Republican Party of Texas Rules.
4. Assists with parliamentary and procedural practices.

c) Events and Fundraising Committee

1. Plans and organizes activities that generate revenue and increase Party participation.
2. Develops annual fundraising goals in coordination with the County Treasurer.

d) Community Engagement Committee

1. Expands Republican outreach throughout Llano County.
2. Promotes civic education and voter engagement.
3. Builds relationships with civic and community organizations.

e) Headquarters Operations

1. Ensures the Party Headquarters is an available resource for Republicans.
2. Manages the Headquarters facilities and equipment.
3. Supports meetings and events conducted at the Headquarters.

f) Legislative Committee

1. Monitors legislation, state agencies, and Republican legislative priorities and activities affecting Texas and Llano County.
2. Provides legislative updates to the County Executive Committee.
3. Promotes understanding of the Republican Party Platform and legislative priorities.
4. Assists with legislative forums and public policy education events.

g) Precinct Organization and Training Committee

1. Builds and strengthens the Party's grassroots organization.
2. Recruits Precinct Chairs.
3. Develops precinct resources and handbooks.
4. Coordinates training programs for officers and Precinct Chairs.
5. Supports volunteer recruitment and leadership development.

h) Election Operations

1. Supports election readiness, voter turnout, and election integrity efforts.
2. Assists with election worker recruitment and volunteer efforts.
3. Supports poll watcher and election judge recruitment.
4. Monitors election deadlines and requirements.



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**ARTICLE X
PARLIAMENTARY AUTHORITY**

Section 10.01. The rules contained in the most current edition of *Robert's Rules of Order Newly Revised* (current edition) shall govern the County Executive Committee in all cases to which they are applicable and in which they are not consistent with these Bylaws and any special rules promulgated by the Republican Party of Texas, or any state or federal statutes.

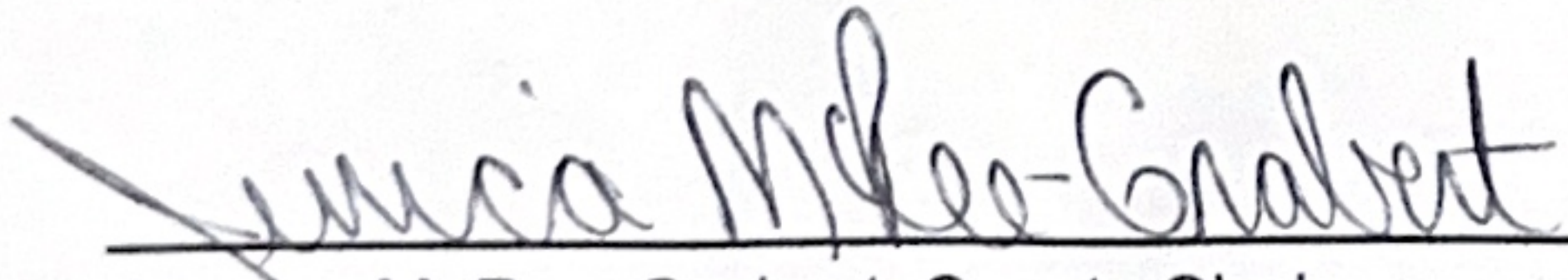
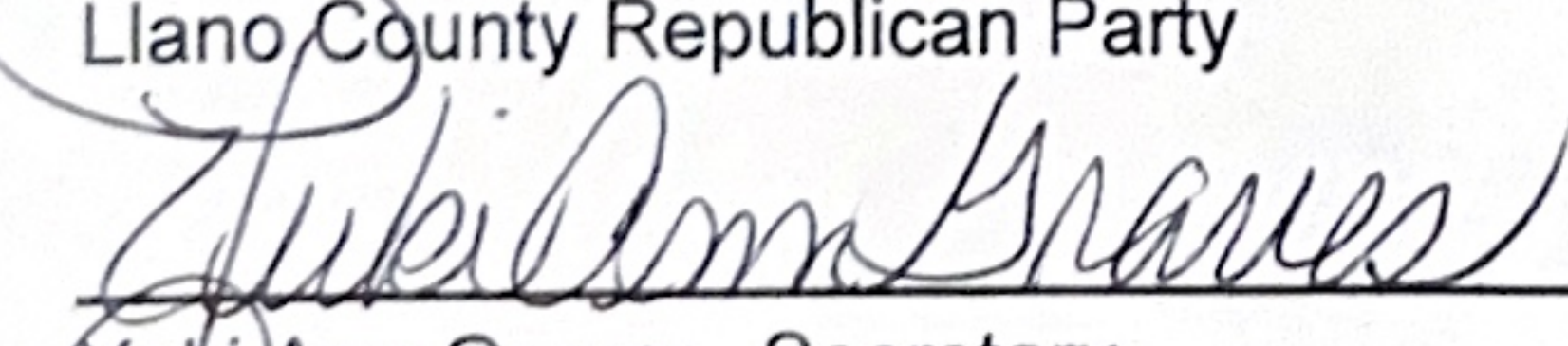
**ARTICLE XI
AMENDMENT OF BYLAWS**

Section 11.01. These Bylaws may be amended by a two-thirds (2/3) vote of the members present of the County Executive Committee at a properly called meeting of the County Executive Committee by giving notice at the previous regular meeting, or written notice to each County Executive Committee member at least seven (7) days in advance of a Regular or Special Meeting called for that purpose.

Section 11.02. The County Executive Committee may adopt Standing Rules consistent with these Bylaws, the Rules of the Republican Party of Texas, the Texas Election Code, and Robert's Rules of Order Newly Revised. Standing Rules may be adopted, amended, suspended, or repealed by a majority vote unless otherwise provided by these Bylaws.

I certify that at a meeting of the Llano County Republican Party, County Executive Committee meeting duly called and held on August 15, 2026, with at least a quorum of the voting members being present and remaining throughout, and being duly authorized to transact business, approved the Llano County Republican Party, County Executive Committee, Amended and Restated Bylaws.

Signatures and Date:

 _____ Jessica McRee-Grabert, County Chair Llano County Republican Party	8 / 15 / 26 _____ Date
 _____ Yuki Ann Graves, Secretary Llano County Republican Party	8 / 15 / 26 _____ Date